

# Finding material, writing papers and giving academic presentations in European studies

*useful hints, formal  
requirements,  
practical experiences*





for your summer school paper [worth 8 ECTS credit points] choose any subject on EU policies either dealt with during the summer school itself or related to any of the subjects dealt with during the summer school

hand in your paper in printed form or as an email attachment at least four weeks before you need the summer school certificate

email: [meyersr@uni-muenster.de](mailto:meyersr@uni-muenster.de)

do not forget a TITLE PAGE listing:

- ✓ your full name
- ✓ the title of your paper
- ✓ the postal address to which we should send the
- ✓ corrected paper & the summer school certificate



## Your paper should have:

- I. An introduction in which you formulate your **question** and your **(research) interest**
- II. A first chapter in which you review the **results of published literature dealing with your question**
- III. A second chapter (or, depending on the complexity and possible divisions of the argument, a second, third ...nth chapter) in which you develop your **argument(s)** referring to and dealing with your question
- IV. A conclusion in which you pull together the **main threads of your argumentation** (and, if needs be, formulate further questions to be answered in another context or identify deficits/lacunae of the present state of knowledge in the field dealt with in your paper showing the need for further research and analysis)

## Minimum formal requirements:

- I. Title page followed by table of contents**
- II. Alphabetically ordered bibliography of books, articles, and other materials used in the composition of your paper**
- III. Bibliographical entries giving at least:**
  - ✓ the family name & christian name of the author
  - ✓ the full title of the work quoted
  - ✓ place of publication
  - ✓ year of publication
  - ✓ in the case of a journal article, 1 & 2 as above, 3. name and 4. current volume of the journal, 5. start and end page

## Minimum formal requirements:

quotations in the text should be properly marked [ “... xxx ...” ] and referenced, either using footnotes [\[1\]](#) or the American style of quotation (Jones 1999: 566)

[1] Alan Jones, Jr.: Machiavelli and the Godfather. Reflections on the advancement of Renaissance Political Philosophy by local Florentine rulers. 2nd ed., New Haven, Conn. 1999.

